

## Massage Therapy License Application

### Checklist

Students will receive an email from TDLR with instructions on how to apply for their license. The steps listed below are **for your information only**. TDLR's policies/procedures are subject to change. Graduates should defer to the most up-to-date instructions included in the email from TDLR/PALMS. Proceed only **AFTER** receiving an email from TDLR inviting you to upgrade your permit to a license.

- Receive email from TDLR to upgrade student permit. Follow instructions provided below (**or in TDLR's email, if different**).
- Register as a new user: <https://vo.licensing.tdlr.texas.gov/datamart/login.do>
  - Choose – **Additional Activities**
  - Choose – **Add Licenses or Permits to Registration**
  - Add Student Permit Number
- Choose – **Upgrade to Massage Therapist License**
  - Select Exam of Choice
  - Complete Massage Therapist application
  - Pay the application fee
- IF you chose MBLEx:** Take and pass jurisprudence exam
- After** completing registration and application, get fingerprinted
  - **After submitting your application to TDLR**, schedule appointment
    - Online : <https://uenroll.identogo.com/>
    - By phone: (888) 467-2080
  - When you arrive for your appointment, you'll need to bring a photo ID and payment (\$38). **No cash or checks accepted.**
  - You'll receive a receipt for the fingerprinting service. **Scan your receipt to TDLR.**
- Gather documents
  - Proof of passing jurisprudence exam (MBLEx-takers only)
  - Receipt from fingerprinting
  - Required documents for criminal history evaluation (if applicable)
- Submit documents to TDLR through your online account.

### **SAVE A DIGITAL COPY OF EVERYTHING!!!**

**Note:** Be sure to submit all required documents. The application fee is non-refundable. Allow 4-6 weeks for processing. If you do not receive a response from TDLR after 6 weeks contact them at (512) 463-6599.